

**Luzerne Conservation District  
Board of Directors  
Video/Telephone Conference Meeting  
May 21, 2020 6:00 PM - 7:00 PM**

TIME	ITEM #*	REGULAR MEETING AGENDA	PRESENTER
6:00		<b>Call to Order</b> <i>(Note audio recording)</i>	Ference
		<b>Roll Call:</b> Tim Ference, Chairman Jay Wilkes, Vice Chairman Tracey Chonko, Secretary/Treasurer Lenny Burger Walter Griffith Jack Hanish Gary Moyer	Ference
6:05		<b>Public Comment</b> <i>(5 minute limit)</i>	Ference
6:10	1	<b>Minutes</b> <i>(Motion to accept)</i> April LCD Board of Directors Meeting	Ference
	2	<b>Financial Reports</b> <i>(Order to file for audit)</i>	Ference
6:15	3	<b>Business Items</b>	
	3a	NRCS Civil Rights Responsibilities for Partners Checklist	Kearse
	3b	Update on District Operations During Pandemic	Longmore
	3c	Technology/Cyber-Security Considerations	Longmore
	3d	Tax Reporting Issue Regarding Retirement Plan	Longmore
	3e	Employee Step Increase Acknowledgments	Longmore
		<b>Additional Items</b>	
	5	<b>Staff Reports</b> <i>(included in board packets)</i>	
6:45	6	<b>Cooperating Agency Reports</b> <i>(5 minute limit)</i> USDA Natural Resources Conservation Service (NRCS) PA Association of Conservation Districts (PACD)	Kearse Written Report
7:00	7	<b>Correspondence &amp; Announcements</b> June LCD Board of Directors Meeting - 6/18/2020 at 6:00 PM	Ference
		<b>Motion to Adjourn</b>	

*\*Item numbers will be included on related documents that are provided in the board packets or handed out during the board meeting. Not all agenda items will have associated documents.*