

# Luzerne Conservation District 2021 Operating Budget

APPROVED - 12/17/2020

*January - December*

<b>Income:</b>			
<b>State/Federal Program Reimbursements:</b>			
	CDFAP District Manager	22,350	
	CDFAP 1st E&S Position	16,225	
	CDFAP Administrative Assistance	26,000	
	Ag Conservation Technical Assistance	16,225	
	NRCS/PACD Technical Service Agreement	43,925	
	Dirt/Gravel/Low-Volume Road Program	33,000	
	Watershed Specialist	45,250	
	Mosquito-borne Disease Control Program	53,059	
<b>General Income:</b>			
	County Allocation	15,000	
	UGWF State Allocation	59,828	
	General Fund Reserve Allocation	7,000	
	Transfer from Payroll/Benefits Reserve	8,000	
	Transfer from Education Fund	500	
	Growing Grant Salaries/Benefits Reimbursments	5,661	
	Misc. Income	1,000	
	<b>Gen. Income &amp; Reimbursements Sub Total =</b>		353,023
<b>Fees Collected:</b>			
	E&S Program Fees	215,000	
	NPDES Permit Fees	28,500	
	District Education/Workshop Fees	1,000	
	<b>Fee Sub Total =</b>		244,500
<b>Interest:</b>			
	Unrestricted Interest	1,400	
	<b>Interest Sub Total =</b>		1,400
	<b>Total Income</b>	<b>\$598,923</b>	
<b>Expenses:</b>			
<b>Wages:</b>			
	<b>Wages Sub Total =</b>		396,726
<b>Health Insurance:</b>			
	<b>Health Ins. Sub Total =</b>		89,299
<b>Payroll Taxes:</b>			
	<b>Payroll Tax Sub Total =</b>		34,118
<b>Retirement Plan:</b>			
	<b>Retirement Sub Total =</b>		18,367
<b>Administrative:</b>			
	Advertising	200	
	Audit Fee	7,400	
	Copier Maintenance Contract	950	
	Equipment & Technology	2,500	

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	Insurance - Business & Auto	9,000	
	Insurance - Workers' Comp.	1,500	
	Legal Fees	500	
	Misc. Fees/Certifications	25	
	Office Supplies	2,200	
	Postage & Shipping	2,500	
	Payroll Fees	1,350	
	<b>Admin. Sub Total =</b>		28,125
	<b>Building &amp; Grounds/Utilities:</b>		
	Electricity	2,700	
	General Maintenance & Repair	3,000	
	Internet	1,323	
	Propane	700	
	Telephone & Fax	4,800	
	Trash Removal	602	
	<b>Bldg. &amp; Grnds. Sub Total =</b>		7,425
	<b>Education &amp; Outreach:</b>		
	Envirothon Expenses	500	
	Outreach/Promotion/Scholarships	300	
	District Workshops & Trainings	1,000	
	<b>Outreach &amp; Ed. Sub Total =</b>		1,800
	<b>Travel &amp; Training:</b>		
	Conference/Workshop Fees	500	
	Lodging	1,200	
	Mileage Reimbursements	700	
	Parking & Tolls	25	
	Per Diem/Meal Reimbursements	200	
	Vehicle Fuel	4,000	
	Vehicle Maintenance & Repair	3,318	
	<b>Travel &amp; Trng. Sub Total =</b>		9,943
	<b>Miscellaneous:</b>		
	Apparel/Safety Equipment	800	
	Cell Phone Stipends	2,520	
	Donations/Benevolence	500	
	Subscriptions & Dues	3,600	
	<b>Misc. Sub Total =</b>		4,100
	<b>Subtotal</b>	<b>\$598,923</b>	
	<b>Total Expenses</b>	<b>\$598,923</b>	
	<b>Ending Balance</b>	<b>(\$0)</b>	