

# Luzerne Conservation District 2022 Operating Budget

APPROVED 11/18/2021

*January - December*

<b>Income:</b>			
<b>State/Federal Program Reimbursements:</b>			
	CDFAP District Manager	22,350	
	CDFAP 1st E&S Position	16,225	
	CDFAP Administrative Assistance	27,874	
	Ag Conservation Technical Assistance	16,225	
	NRCS/PACD Technical Service Agreement	33,991	
	Dirt/Gravel/Low-Volume Road Program	22,323	
	Watershed Specialist	45,250	
	Mosquito-borne Disease Control Program	65,314	
	Spotted Lanternfly Control Program Grant	10,000	
<b>General Income:</b>			
	County Allocation	20,000	
	UGWF State Allocation	61,922	
	Transfer from Payroll/Benefits Reserve	9,000	
	Transfer from Education Fund	15,000	
	Grant Salaries/Benefits Reimbursments	8,117	
	Misc. Income	1,000	
	<b>Gen. Income &amp; Reimbursements Sub Total =</b>		374,591
<b>Fees Collected:</b>			
	E&S Program Fees	300,000	
	NPDES Permit Fees	50,000	
	District Education/Workshop Fees	1,000	
	<b>Fee Sub Total =</b>		351,000
<b>Interest:</b>			
	Unrestricted Interest	525	
	<b>Interest Sub Total =</b>		525
	<b>Total Income</b>	<b>\$726,116</b>	
<b>Expenses:</b>			
<b>Wages:</b>			
	<b>Wages Sub Total =</b>		450,645
<b>Health Insurance:</b>			
	<b>Health Ins. Sub Total =</b>		87,990
<b>Payroll Taxes:</b>			
	<b>Payroll Tax Sub Total =</b>		41,387
<b>Retirement Plan:</b>			
	<b>Retirement Sub Total =</b>		20,042
<b>Administrative:</b>			
	Advertising	600	
	Audit Fee	7,600	
	Copier Maintenance Contract	800	

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	Equipment & Technology	2,500	
	Insurance - Business & Auto	10,000	
	Insurance - Workers' Comp.	1,300	
	Legal Fees	1,000	
	Misc. Fees/Certifications	100	
	Office Supplies	2,300	
	Postage & Shipping	2,000	
	Payroll Fees	1,350	
	<b>Admin. Sub Total =</b>		29,550
	<b>Building &amp; Grounds/Utilities:</b>		
	Electricity	2,800	
	General Maintenance & Repair	5,027	
	Phone & Internet	4,980	
	Propane	900	
	Trash Removal	450	
	<b>Bldg. &amp; Grnds. Sub Total =</b>		14,157
	<b>Education &amp; Outreach:</b>		
	Envirothon Expenses	500	
	Outreach/Promotion/Scholarships	300	
	District Workshops & Trainings	1,000	
	<b>Outreach &amp; Ed. Sub Total =</b>		1,800
	<b>Travel &amp; Training:</b>		
	Conference/Workshop Fees	500	
	Lodging	600	
	Mileage Reimbursements	300	
	Parking & Tolls	25	
	Per Diem/M Meal Reimbursements	100	
	Vehicle Fuel	4,500	
	Vehicle Maintenance & Repair	2,000	
	<b>Travel &amp; Trng. Sub Total =</b>		8,025
	<b>Miscellaneous:</b>		
	Apparel/Safety Equipment	800	
	Cell Phone Stipends	2,520	
	Donations/Benevolence	500	
	Subscriptions & Dues	3,700	
	<b>Misc. Sub Total =</b>		4,200
	<b>Subtotal</b>	<b>\$661,116</b>	
	<b>Other Expenses:</b>		
	Capital Improvement/Repair Reserve	25,000	
	Payroll Liability Reserve	40,000	
	<b>Total Expenses</b>	<b>\$726,116</b>	
	<b>Ending Balance</b>	<b>\$0</b>	