

Luzerne Conservation District 2023 Operating Budget

FINAL - 11/17/22

*January -
December*

Income:			
State/Federal Program Reimbursements:			
	CDFAP District Manager	30,000	
	CDFAP 1st E&S Position	20,000	
	CDFAP Administrative Assistance	117,145	
	Ag Conservation Technical Assistance	20,000	
	NRCS/PACD Technical Service Agreement	37,066	
	Dirt/Gravel/Low-Volume Road Program	24,342	
	Watershed Specialist	45,250	
	Mosquito-borne Disease Control Program	87,606	
	Ag Conservation Assistance Program (ACAP)	17,449	
General Income:			
	County Allocation	20,000	
	UGWF State Allocation	67,123	
	Transfer from Payroll/Benefits Reserve	9,000	
	Transfer from Education Fund	7,500	
	Grant Salaries/Benefits Reimbursements	13,116	
	Misc. Income	1,000	
	Gen. Income & Reimbursements Sub Total =		516,597
Fees Collected:			
	E&S Program Fees	242,000	
	NPDES Permit Fees	50,000	
	District Education/Workshop Fees	1,000	
	Fee Sub Total =		293,000
Interest:			
	Unrestricted Interest	1,900	
	Interest Sub Total =		1,900
	Total Income	\$811,497	
Expenses:			
Wages:			
	Wages Sub Total =		551,148
Health Insurance:			
	Health Ins. Sub Total =		93,362
Payroll Taxes:			
	Payroll Tax Sub Total =		50,002
Retirement Plan:			

Luzerne Conservation District 2023 Operating Budget

FINAL - 11/17/22

*January -
December*

		Retirement Sub Total =	25,286
	Administrative:		
	Advertising	500	
	Audit Fee	7,905	
	Copier Maintenance Contract	1,300	
	Equipment & Technology	4,500	
	Insurance - Business & Auto	12,000	
	Insurance - Workers' Comp.	1,500	
	Legal Fees	1,000	
	Misc. Fees/Certifications	200	
	Office Supplies	2,800	
	Postage & Shipping	2,200	
	Payroll Fees	1,350	
		Admin. Sub Total =	35,255
	Building & Grounds/Utilities:		
	Electricity	4,800	
	General Maintenance & Repair	6,388	
	Phone & Internet	5,200	
	Propane	2,000	
	Trash Removal	450	
		Bldg. & Grnds. Sub Total =	18,838
	Education & Outreach:		
	Envirothon Expenses	1,300	
	Outreach/Promotion/Scholarships	500	
	District Workshops & Trainings	1,500	
		Outreach & Ed. Sub Total =	3,300
	Travel & Training:		
	Conference/Workshop Fees	1,200	
	Lodging	800	
	Mileage Reimbursements	600	
	Parking & Tolls	25	
	Per Diem/Meal Reimbursements	200	
	Vehicle Fuel	7,000	
	Vehicle Maintenance & Repair	2,000	
		Travel & Trng. Sub Total =	11,825
	Miscellaneous:		
	Apparel/Safety Equipment	800	
	Cell Phone Stipends	2,880	
	Donations/Benevolence	800	
	Subscriptions & Dues	4,000	
		Misc. Sub Total =	8,480

Luzerne Conservation District 2023 Operating Budget

FINAL - 11/17/22

*January -
December*

		Subtotal	\$797,497
		Other Expenses:	
		Capital Improvement/Repair Reserve	7,000
		Payroll Liability Reserve	7,000
		Total Expenses	\$811,497
		Ending Balance	\$0