

Luzerne Conservation District 2024 Operating Budget

APPROVED - 12/7/23

*January -
December*

Income:			
State/Federal Program Reimbursements:			
	CDFAP District Manager	30,000	
	CDFAP 1st E&S Position	20,000	
	CDFAP Administrative Assistance	118,005	
	Ag Conservation Technical Assistance	20,000	
	NRCS/PACD Technical Service Agreement	38,696	
	Dirt/Gravel/Low-Volume Road Program	25,412	
	Watershed Specialist	50,250	
	Mosquito-borne Disease Control Program	114,057	
	Ag Conservation Assistance Program (ACAP)	18,182	
General Income:			
	County Allocation	20,000	
	UGWF State Allocation	70,278	
	Grant Salaries/Benefits Reimbursments	13,147	
	Misc. Income	1,000	
	Gen. Income & Reimbursements Sub Total =		539,027
Fees Collected:			
	E&S Program Fees	310,000	
	NPDES Permit Fees	60,000	
	District Education/Workshop Fees	1,000	
	Fee Sub Total =		371,000
Interest:			
	Unrestricted Interest	4,000	
	Interest Sub Total =		4,000
	Total Income	\$914,027	
Expenses:			
Wages:			
	Wages Sub Total =		611,063
Health Insurance:			
	Health Ins. Sub Total =		125,159
Payroll Taxes:			
	Payroll Tax Sub Total =		53,495
Retirement Plan:			
	Retirement Sub Total =		28,156
Administrative:			
	Advertising	200	
	Audit Fee	8,400	
	Copier Maintenance Contract	1,200	
	Equipment & Technology	5,000	

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	Insurance - Business & Auto	12,304	
	Insurance - Workers' Comp.	1,800	
	Legal Fees	1,000	
	Misc. Fees/Certifications	100	
	Office Supplies	2,200	
	Postage & Shipping	1,800	
	Payroll Fees	1,350	
	Admin. Sub Total =		35,354
	Building & Grounds/Utilities:		
	Electricity	5,000	
	General Maintenance & Repair	18,000	
	Phone & Internet	5,700	
	Propane	1,400	
	Trash Removal	450	
	Bldg. & Grnds. Sub Total =		30,550
	Education & Outreach:		
	Envirothon Expenses	5,000	
	Outreach/Promotion/Scholarships	500	
	District Workshops & Trainings	2,000	
	Outreach & Ed. Sub Total =		7,500
	Travel & Training:		
	Conference/Workshop Fees	1,500	
	Lodging	1,500	
	Mileage Reimbursements	600	
	Parking & Tolls	25	
	Per Diem/Meal Reimbursements	400	
	Vehicle Fuel	7,000	
	Vehicle Maintenance & Repair	1,316	
	Travel & Trng. Sub Total =		12,341
	Miscellaneous:		
	Apparel/Safety Equipment	1,200	
	Cell Phone Stipends	3,210	
	Donations/Benevolence	1,000	
	Subscriptions & Dues	5,000	
	Misc. Sub Total =		10,410
	Total Expenses	\$914,027	
	Ending Balance	(\$0)	