

Kingston Borough Street and Park Tree Planting Project 2025
Kingston Borough, Luzerne County

The following quote document is for the Kingston Borough Street and Park Tree Planting Project. One lump-sum quote shall be submitted for all items as described in the design documents. Bids shall be submitted on this document and placed in a sealed envelope. The envelope shall be labeled with the words, “**Kingston Borough Street and Park Tree Project 2025 -Quote**”. All instructions shall be followed in the documents provided.

The performance time specified for this project including all tree planting work is from tree arrival approximately during the week of April 8th and must be completed before May 1, 2025

Having received clarifications on all items of conflict or upon which doubt arose, the undersigned proposes to furnish all labor, materials, and equipment called for by the said documents for the entire work, in accordance with the Contract Documents, for the stipulated sum shown in the Bid Schedule. **Insurance certifications will be required of the approved Contractor prior to award of the contract.**

The undersigned agrees to indemnify and hold harmless the Kingston Borough, Luzerne Conservation District, Penn State Extension, DEP and all of their representatives against any and all claims for damages to persons asserted by any person, partnership, corporation, or other organization, arising out of services performed or undertakes by said contractor, it’s agents, employees, or subcontractors, except for claims for damages directly caused by the sole fault or negligence of the parties hereto, their officers, or employees.

Submit bid to:

*Joshua Longmore
Luzerne Conservation District
325 Smiths Pond Road
Shavertown, PA 18708*

Bidder’s Name _____

Address _____

Phone number _____ Fax: _____

Email _____

Federal EIN # _____

BID TOTAL _____

Signature

Date

Quote Opening Date/Time: **March 19, 2025, at 3:00 PM deadline for submittal**

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Location: Various locations within the Borough identified by PSU Agriculture Extension
Vinnie Cotrone, Kingston Borough officials, Kingston Borough, Luzerne County, PA 18704

A showing for the planting sites will occur starting at 455 Church Street, Kingston Borough garage at **9:00 AM on March 12, 2025.**

Site Address: Borough Garage
455 Church Street
Kingston, PA 18704

Project:

Project consists of planting 177 trees with materials supplied as noted in the design.

Item	Description	Qty	Unit	Unit Price	Sub-Total Price
1	Planting of trees, excavation, transportation of trees to sites, disposal of excess soil, transportation of mulch, planting mixture, initial watering, installation of Gators, tree trunk protection, and one call protection of utilities at all planting locations. (Trees, water, Gators, mulch materials will be supplied; Disposal of excess soil will occur at Borough garage)	177	Tree		

TOTAL BID FOR PROJECT= \$ _____

The undersigned agrees to meet all requirements stated in the quote instructions, drawings and specifications.

Contractors Name: _____

Signature

Date

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Planting Specification 177 large caliper bare root trees on sites throughout Kingston Borough, Luzerne County, PA

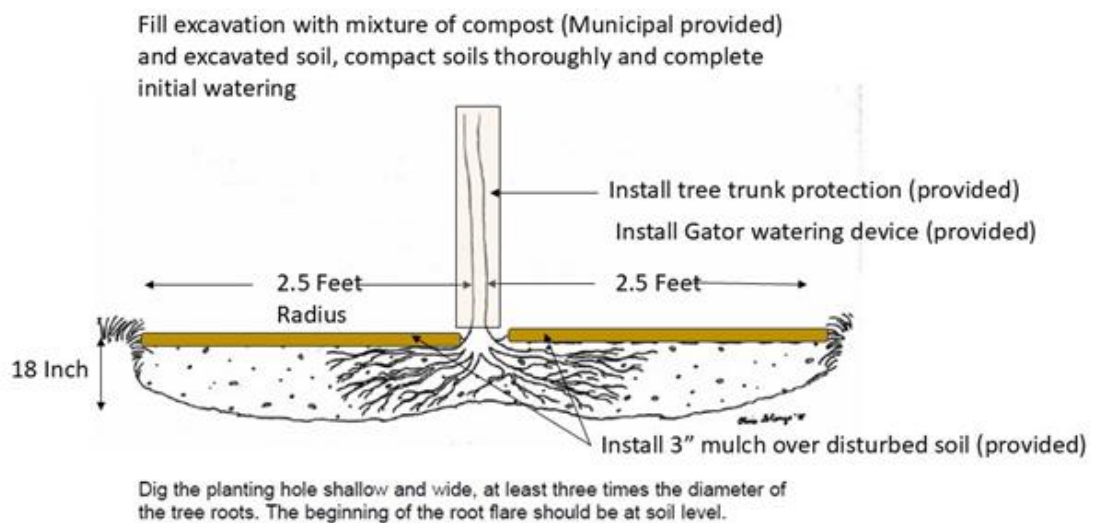
- Trees are provided and will be 1.5-2 inch caliper trees with a root system that is typically 4-5 feet wide by 18 inches deep (see image and diagram).
- Trees will be stored at the Kingston Municipal Public Works Garage at 455 Church St., Kingston, PA 18704 (herein 'Municipal garage')
- Trees are bare root and protected by hydrogel and large plastic bags, that must remain on the trees until they are planted on site. The plastic bags protect the roots from drying out.
- Trees **Must** be planted during the 3 weeks after trees are received April ~8th. No excuses will be accepted because trees are bare root and must be planted quickly before they break bud.
- All sites will be marked by Kingston Borough staff with orange paint or stake. A list of locations is attached.
- **All utilities must be located via the One Call System. This is mandatory for all tree plantings and is the responsibility of the contractor to secure utility mark out. Utility mark out and protection of utilities during planting is the responsibility of the contractor.** Conflicts between utilities and planting location(s) will be addressed by the Inspector if conflicts arise.
- Planting Project Inspectors from the Luzerne Conservation District, Penn State Agriculture Extension and Kingston Borough Municipality will be on site to advise contractors and ensure that trees are planted properly.
- Planting holes shall be dug to match the tree's root systems, allowing the roots to spread out laterally and planted at a proper depth so that trunk flare is visible once planting is completed. If trunk flare is not visible after planting and at time of inspection, the tree must be replanted at the proper depth to complete the project and receive payment.
- **Planting hole dimensions are 2.5 feet radius from the trunk by 18 inches deep, variations must be approved by the inspector. (See attached Planting Detail)**
- Planting holes can be dug with an excavator and tree planted with hand tools (shovels).
- Backfill soils should be a combination of excavated soils on site that are amended with Municipal compost that will be provided to the contractor from the Municipal garage at 455 Church Street Kingston Borough, PA. Approximately two wheelbarrows of compost should be mixed into the backfill soils for each planted tree. Excess soil removed during the tree planting will be disposed of at the Municipal garage.
- When planting, soil shall be tamped and compressed to avoid trees from heaving and blowing over. Soils packed by workers feet typically works to tamp soils.
- Following proper planting with trunk flare visible, all newly planted trees shall be watered on the day of planting and mulched across the disturbed surface properly.

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Each tree should receive 10 gallons of water to settle soil, remove air pockets and rehydrate the root systems.

- Wood Mulch should be applied out from the tree on a 2.5-foot radius, with all sod and grass removed. Mulch should be applied to a depth of 2-4 inches per tree. Mulch should not be piled on the trunks of the trees.
- Compost, mulch and water will be supplied at the Municipality garage. Contractors can fill up a water tank at the Municipal garage but are responsible to haul all materials and water to each site.
- All debris and sod removed during planting can be dumped at the Municipal Garage.
- Trees do not need to be staked when planted, but protective plastic sleeves will be provided to protect the trunks of the trees from bark injury (buck rubs, etc.). The contractor shall install the protective sleeves provided once the trees are planted.
- **All planting must start on or before April 15th and must be completed by May 1st because of the nature of bare root trees. Trees are expected to arrive approximately the week of April 8, 2025, dependent upon weather conditions and frozen grounds at the nursery supplying trees.**



Typical Bare Root Tree Planting
Kingston Borough

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Kingston Env. Justice Grant Planting Plans for 1 st Ward

1 st Ward Street Tree Plantings - (proposed plantings along streets – subject to changes)
GEOID10 42079212700
SF Pennsylvania
CF

Luzerne County
Disadvantaged – YES

Pringle Street – Between Brooks St and Grove St - Room for 34 small street trees along Pringle

17 Columnar Sargent Cherry and 17 Tree Lilacs *****

- 1) 188 Pringle – Sargent Cherry**
- 2) 190/192 Pringle- Sargent Cherry**
- 3) 194/196 Pringle – Sargent Cherry**
- 4) 198/200 Pringle – Sargent Cherry**
- 5) 202/204 Pringle – Sargent Cherry**
- 6) Lumber Yard Opposite 194 Pringle – 1 Tree Lilac**
- 7) Lumber Yard Opposite 198 Pringle – 1 Tree Lilac**
- 8) Lumber Yard Opposite 202 Pringle - 2 Tree Lilac**
- 9) Lumber Yard Opposite 208 Pringle - 2 Tree Lilac**
- 10) 220/224 Pringle – Sargent Cherry**
- 11) 225 Pringle – Tree Lilac**
- 12) 226 Pringle – Sargent Cherry**
- 13) 235 Pringle – Tree Lilac**
- 14) 238 Pringle – Sargent Cherry**
- 15) 239 Pringle – 2 Tree Lilac**
- 16) 240 Pringle – Sargent Cherry**
- 17) 248 Pringle – Sargent Cherry**
- 18) 250 Pringle – Sargent Cherry**
- 19) 241 Pringle – Tree Lilac (stump)**
- 20) 249 Pringle – Tree Lilac**
- 21) 253 Pringle – Tree Lilac**
- 22) 257 Pringle – Tree Lilac**
- 23) 261 Pringle – Tree Lilac**
- 24) 258 Pringle – Sargent Cherry**
- 25) 262 Pringle – Sargent Cherry**
- 26) 264 Pringle – Sargent Cherry**
- 27) 268 Pringle – Sargent Cherry**
- 28) 270 Pringle – Sargent Cherry**
- 29) 280 Pringle – Sargent Cherry**
- 30) 284 Pringle – Sargent Cherry**
- 31) 290 Pringle – Sargent Cherry**

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32) 298 Pringle – Sargent Cherry

33) 267 Pringle – Tree Lilac

34) 275 Pringle – Tree Lilac (could place more if trees need to be moved from other sites – Korn towards Grove Street)

Korn St – Between Thomas and Richard - Plant 4 small trees

4 Japanese Tree Lilacs *****

319 Richard – Plant on Korn

321 Frederick – Plant on Korn

318 Frederick – Plant on Korn

271 Pringle – Plant on Korn

Korn St – Between Pringle and Penn – Plant 11 small trees

11 Hedge Maples*****

1) 8 Korn St

2) 10 Korn St

3) 11 Korn St

4) 12 Korn St

5) 13 Korn St

6) 18 Korn St

7) 21/23 Korn St

8) 22 Korn St

9) 26 Korn St

10) 27/25 Korn St

11) 275 Pringle – Plant on Korn St Side of property

Edward – Between Pringle and Richard– Plant 7 small trees

7 Hedge Maple *****

1) Westside of Edward 150 feet from the corner of Pringle– Vacant Lot

2) Westside of Edward 150 feet from the corner of Pringle - Vacant Lot

3) 287 Frederick on Edward St Side (50 feet from corner)

4) 279 Frederick on Edward St Side (50 feet from corner)

5) 288 Richard St on Edward St Side (50 feet from corner)

6) 280 Richard St on Edward St. Side (50 feet from Corner)

7) 289 Richard St. on Edward St Side (50 feet from Corner)

Richard St – Between Korn and Edward – Room for 13 small trees

13 Miyabe Maples *****

1) 294 Richard

2) 289/291 Richard

3) 293 Richard

4) 298 Richard

5) 302 Richard

6) 301 Richard

7) 305 Richard

8) 307 Richard

9) 309 Richard

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10) 310 Richard

11) 311 Richard

12) 314 Richard

13) 316 Richard

Richard St – Between Edward and Julian – Room for 13 small trees

13 Japanese Tree Lilac *****

1) 252 Richard

2) 241 Richard

3) 249 Richard

4) 253 Richard

5) 257 Richard

6) 258 Richard

7) 261 Richard

8) 262 Richard

9) 265 Richard

10) 271 Richard

11) 274 Richard

12) 279 Richard

13) 276 Richard

Frederick – Between Edward and Julian – Room for 15 small trees

15 Tree Lilacs *****

1) 279/275 Frederick

2) 278 Frederick

3) 268/270 Frederick

4) 273 Frederick

5) 271 Frederick

6) 267 Frederick

7) 266 Frederick

8) 262 Frederick

9) 265 Frederick

10) 263 Frederick

11) 259 Frederick

12) 258 Frederick

13) 252 Frederick

14) 257 Frederick

15) 253 Frederick

Frederick – Between Korn and Edward St – Room for 13 small trees

13 Miyabei Maples *****

1) 317 Frederick

2) 318 Frederick

3) 315

4) 304

5) 302

6) 298

7) 309

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8) 305

9) 299

10) 297

11) 292

12) 291

13) 287

Zerby Ave – Between Pulaski and Pringle – Room for 8 small trees

8 Cherry – First Blush Cherry *****

1) 262 Zerby Ave

2) 266 Zerby Ave

3) 229 Zerby Ave

4) 233 Zerby Ave

5) 237 Zerby Ave

6) 241 Zerby Ave

7) 257 Zerby Ave

8) 269 Zerby Ave

Eno St – Between Brook and Zerby – Room for 15 Trees

10 Ginkgo Magyar*****

1) 6 Eno St.

2) 3 Eno St

3) 9 Eno St

4) 10 Eno St

5) 16 Eno St

6) 13 Eno St

7) 17 Eno St.

8) 20 Eno St.

9) 24 Eno St

10) 23 Eno St

Pulaski St – Between Brook and Zerby - Room for 5 trees

5 Rebuds*****

1) 17 Pulaski St

2) 9 Pulaski St

3) 8 Pulaski St

4) 2 Pulaski St

5) ½ Pulaski St

Penn St – Between Belles and Grove – room for 11 small trees

11 Columnar Cherry****

1) 100 Penn St.

2) 106 Penn St

3) 109 Penn St.

4) 100 Penn St.

5) 113 Penn St

6) 116 Penn St.

7) 122 Penn St.

8) 123 Penn St.

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- 9) 128/130 Penn St.
- 10) 131 Penn St.
- 11) 132 Penn St.

E. Grove St. – Between Penn and New Hurbane st. - Room for 7 Small Trees

7 American Hornbeam *****

- 1) 281 Grove
- 2) 277 Grove
- 3) 277/273 Grove - Lot
- 4) 273 Grove
- 5) 271 Grove
- 6) 269 Grove
- 7) 267 Grove

Pulaski St. - Between Meyer Lane and Zerby Ave – Room for Trees

11 Amur Maples (Ruby Slippers) *****

- 1) 67 Pulaski St.
- 2) 61 Pulaski St.
- 3) 64 Pulaski St.
- 4) 58 Pulaski St.
- 5) 53 Pulaski St.
- 6) 44 Pulaski St
- 7) 38 Pulaski St
- 8) 30 Pulaski St.
- 9) 26 Pulaski St.
- 10) 22 Pulaski St.
- 11) 16 Pulaski St.

Total 162 Potential Street Trees in First Ward

Not in First Ward –

GEOID10 42079213000

SF Pennsylvania

CF Luzerne County

Disadvantaged - Yes

Opposite 55 South Atherton – Vacant Lot – Plant 3 trees down the middle of the lot

3 Tulip Trees *****

Reeses Park - Plant 6 small trees along the fence line and 6 Accolade Elms boarding the ball field.

12 Armstrong red Maples *****

Total Planting – 177 Trees