

**Luzerne Conservation District**  
**Board of Directors**  
**In-person Meeting & Video/Telephone Conference**  
**January 15, 2026, 12:00 PM - 1:00 PM**

DRAFT

1/9/2026

ITEM #*	REGULAR MEETING AGENDA	PRESENTER
	<b>Call to Order</b> <i>(Note recording of meeting)</i>	<b>Josh Longmore, Chair Pro Tem</b>
	<b>Pledge of Allegiance</b>	<b>Chair Pro Tem</b>
	<b>Roll Call:</b>	<b>Chair Pro Tem</b>
	Jay Wilkes	
	Gary Moyer	
	Tracey Chonko	
	Lenny Burger	
	Tom Herbert	
	<b>Public Comment</b> <i>(5 minute limit per person)</i>	<b>Chair Pro Tem</b>
<b>1</b>	<b>Board Reorganization</b>	
	Election of Officers	<b>Chair Pro Tem</b>
	Appoint 2026 Committees & Advisory/Work Groups	<b>Chairman</b>
<b>2</b>	<b>Minutes</b> <i>(Entertain a motion to accept)</i>	<b>Chairman</b>
	December LCD Board of Directors Meeting	
<b>3</b>	<b>Financial Reports</b> <i>(Order to file for audit)</i>	<b>Chairman</b>
<b>4</b>	<b>Cooperating Agency Reports</b> <i>(5 minute limit per report)</i>	
	USDA Natural Resources Conservation Service (NRCS)	<b>Esther Ermlick</b>
	PA Department of Environmental Protection (DEP)	<b>Cait Connolly/Janet Creegan</b>
	PA Association of Conservation Districts (PACD)	<b>Written Report</b>
<b>5</b>	<b>Staff Reports</b> <i>(Note they are included in board packets)</i>	<b>Chairman</b>
<b>6</b>	<b>Business Items</b>	
<b>6a</b>	Verbyla Ag BMP Project Bids	<b>Jen Merryman</b>
<b>6b</b>	Conyngham Twp Hollow Rd. DGR Contract Amendment	<b>Mike Schlauch</b>
<b>6c</b>	2026 Mosquito-borne Disease Control Program Grant Acceptance	<b>Keith George</b>
<b>6d</b>	2026 CAP Implementation Grant Acceptance	<b>Josh Longmore</b>
<b>6e</b>	2026 Capital Budget	<b>Josh Longmore</b>
<b>6f</b>	Updating Financial Account Signatories	<b>Josh Longmore</b>
<b>6g</b>	Updated E&S Cons. Specialist & Cons. Coordinator Job Descriptions	<b>Keith George</b>
<b>6h</b>	Employee Step Increase Acknowledgment	<b>Chairman</b>
<b>7</b>	<b>Correspondence &amp; Announcements</b>	<b>Chairman</b>
	1/29/26 - PACD Executive Council Video Conference at 10:00 AM	
	2/20/26 - DEP Info Session on District Finances at Monroe CCD, 10AM-12PM	
	2/19/26 - February LCD Board of Directors Meeting at 12:00 PM	
	4/21/26 - Luzerne County Envirothon at Camp Kresge	
	5/1/26 - Statements of Financial Interests (PA Ethics Comm.) forms due	
	<b>Public Comment</b> <i>(5 minute limit per person)</i>	<b>Chairman</b>
	<b>Motion to Adjourn</b>	

\*Item numbers correspond to materials in board members' packets, if applicable.